

THE TULALIP TRIBES
QUIL CEDA CREEK CASINO
Job Description

JOB TITLE: Quil Ceda Creek Barista

POSITION NUMBER: TGO 399-08

NOTE: Sections in box are minimum requirements that all applicants must have to be considered for this job. These requirements must be stated on your application form to be considered for this position.

The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.

EDUCATION:

- ☐ High School Diploma or GED equivalent preferred.
- * If applicant does not meet education requirement, employer will allow 6 months from date of hire to meet this job requirement, as a condition of employment.

SKILLS:

- ☐ Ability to work with a Point of Sales system.
- ☐ Must have good character, be motivated, and hard working.
- ☐ Must have excellent communication and interpersonal skills including tact, patience, and courtesy for dealing with customers and co-workers.
- ☐ Must have neat, clean, and healthy work habits.
- ☐ Must have the ability to demonstrate and promote positive guest relations.
- ☐ Must have basic math skills. **(Test required)**

EXPERIENCE:

- ☐ Minimum of six (6) months experience working with the public utilizing customer relation skills.
- ☐ Minimum of six (6) months working experience preparing and serving espresso-style beverages in a Food & Beverage setting, i.e., restaurant, deli, bar, and/or espresso stand.
- ☐ Minimum of six (6) months cash handling experience utilizing a cash register or POS system in a work environment.

OTHER REQUIREMENTS:

- ☐ Must be 18 years of age or older.* **(Please attach documentation with application)**
- ☐ Must be able to obtain and hold a Food Handler's card within 60 days from hire date.
- ☐ Will be responsible for the deliverance of the highest level of customer service to guests, VIP's, and co-workers.
- ☐ Must attend mandatory guest service training.
- ☐ Must be able to obtain a Class II certification, and be licensed, with the Tulalip Tribal Gaming Agency.
- ☐ Must be able to work any shift assigned to include days, swing, grave, weekends and/or holidays.
- ☐ Must have successful employment history with the Tulalip Tribes and/or other employers.

Physical Characteristics and/or Prerequisites:

- ☐ Manual and finger dexterity for the operation of an espresso machine.
- ☐ Ability to stand and/or walk for prolonged periods of time.
- ☐ Ability to stoop, kneel, bend, and/or twist on a frequent basis.
- ☐ Ability to sit or climb stairs on an occasional basis.
- ☐ Ability to lift, push, pull and/or carry up to 40 pounds occasionally.
- ☐ Tolerance to be exposed to a smoke filled environment.
- ☐ Tolerance to be exposed to cleaning solvents and detergents on a daily basis.

Tribal Department: Food & Beverage

Employee Classification: Non-exempt

Job Summary: Responsible for the preparation and service of all espresso bar food and beverage menu items. Responsible for station setup and breakdown on a daily basis. Maintains highest standards of menu item preparation to ensure quality and consistency of all beverages served to casino guests. Maintains the highest level of guest service in accordance with established Food & Beverage SOPs.

Employee Reports To: QCC Food & Beverage Lead or designee

Specific Duties Performed:

1. Responsible for the preparation and service of espresso bar menu items.
2. Maintains the highest standard of quality food and beverage items prepared and/or served in accordance with quality and portion control programs.
3. Responsible for the cleanliness and organization of the espresso bar area, in compliance with all local and federal health codes.
4. Responsible for inventory of all production items and serving supplies necessary for station setup.
5. Follows standards for merchandising, stocking, rotating, and storing all products.
6. Sets up station and is ready to serve fifteen (15) minutes prior to service time for scheduled opening.
7. Insures proper handling of all food and beverage products.
8. Follows "Clean as You Work" Policy and Accident Prevention at all times.
9. Responsible for breakdown, cleaning, and proper restocking of station at the end of each shift.
10. Maintains excellent self grooming and hygiene standards.
11. Promotes positive guest relations, responding to guests needs in a prompt and courteous manner.
12. Follows all casino and/or departmental policies and procedures.
13. Performs additional duties deemed necessary by Food & Beverage Management.

Terms of Employment: This is a Regular Full-time position requiring 40 hours per week or 2080 hours per year.

Pay Range: \$8.57 per hour

Opening Date: July 24, 2008

Closing Date: Until filled

Please return your completed application to the Tulalip Casino Receptionist by the closing date and time.

*** Required documents must be submitted prior to interviewing***